



2011 Fee Schedule for Laboratory Accreditation Programs

- Industrial Hygiene Laboratory Accreditation Program (**IHLAP**)
- Environmental Lead Laboratory Accreditation Program (**ELLAP**)
- Environmental Microbiology Laboratory Accreditation Program (**EMLAP**)
- Food Laboratory Accreditation Program (**FoodLAP**)

Accreditation policies and specific program requirements can be found on the AIHA-LAP, LLC website: www.aihaaccreditedlabs.org. A site assessment checklist can be sent to labs in advance of their application if proof of purchase of ISO/IEC 17025:2005 is sent to contact as listed on "Accreditation Staff Contacts" at <http://www.aihaaccreditedlabs.org>.

Initial Application and Filing Fee\$750

- Fee is per application and covers participation in all laboratory accreditation programs included in the application.
- This fee is nonrefundable.

Annual Accreditation Program Fee (IHLAP, EMLAP or FoodLAP).....\$1,595

Annual Accreditation Program Fee (ELLAP)\$1,395

- Fee is due with the application and is nonrefundable. Subsequent years invoiced annually.
- Fee covers participation in one laboratory accreditation program. Additional programs are \$1,395 each.
- *New labs filing an application after June 30 pay half the fee for each program.*

Re-Accreditation Application Fee\$800

- Fee is per application and covers participation in all laboratory accreditation programs included in the application and is nonrefundable. This fee must be paid up front when the application is received.

Field of Testing Addition Application Fee.....\$300

- Fee is per application and covers all Fields of Testing included in the application.

Site Assessments

- Site Assessment **\$1,400*/day**
- Surveillance Visit **\$1,400*/day**
- International Site Assessment outside North/South America..... **\$2,000**/day**
- Cancellation fees plus any non-refundable travel expenses apply for assessments cancelled by laboratory within two weeks of scheduled assessments.

*plus Assessor's travel expenses and 15% administrative fee billed after assessment.

**NOTE: Outside North America travel by business class plus an additional \$1,300 for assessor travel compensation.

Site Assessor Review Fees\$100/hour

- May be incurred if more than two (2) supplemental responses are required to resolve site assessment deficiencies and must be approved by AIHA-LAP, LLC as per policy 3.5.7.
- Actual number of hours to be determined based on number of outstanding deficiencies and number of additional responses required to resolve.
- May be incurred for site assessor review prior to addition of a field of testing, "paper only" surveillance, or other review necessary.

**AIHA
Laboratory
Accreditation
Programs, LLC**

To enroll
complete Laboratory
Accreditation
Enrollment Form and
submit with Application

**Accrediting
Labs
Since 1974**



LABORATORY ACCREDITATION PROGRAMS, LLC 2011 ENROLLMENT FORM

Please enroll my organization in the following Laboratory Accreditation Program(s):
(*must be submitted with Accreditation Application)

- IHLAP**
- ELLAP**
- EMLAP**
- FoodLAP**

| | |
|---|-----------|
| Annual Accreditation Fee (After June 30 half price) | \$ |
| Initial Application and Filing Fee | \$ |
| Re-Accreditation Application Fee | \$ |
| Total Enclosed | \$ |

Enrollment Form must be submitted with application for accreditation program(s)

Does your laboratory participate in an AIHA-LAP, LLC program?

- No Yes

Important! Please enter your Lab ID:

Contact Name: _____

Organization: _____

Address: _____

City: _____

State: _____ Zip Code: _____

Telephone: _____

Fax: _____

E-mail: _____

Questions? Call AIHA-LAP, LLC at (703) 846-0736.

Check for \$ _____ made payable to AIHA Laboratory Accreditation Programs is enclosed.

Credit Card

- Visa MasterCard American Express

Credit Card# _____

Cardholder's Name: _____

Cardholder's Signature: _____

Expiration Date: _____

Purchased Order #



Fax
your forms to
(703) 207-8558



Mail
your forms and payment to
AIHA-LAP, LLC
at the address below.